

# EAST TENNESSEE STATE UNIVERSITY

## Graduate School

### Application For Transfer of Graduate Credits

Note: Official transcripts for credit must be on file with the Graduate School before transfer can be approved. Credit taken after admission to ETSU should be cleared with the student's advisory committee in advance of enrollment. Students may request transfer of up to 50% of their coursework from another institution with a grade of no less than a "B" in each course; matriculation dates start from the earliest course.

If the course is transferred in and is requested to be used in place of a required course,  
please attach a memo providing a rationale for approval.

Student Name  
(Please type or print): \_\_\_\_\_ E#: \_\_\_\_\_

Department \_\_\_\_\_ Degree \_\_\_\_\_

Field of Study: \_\_\_\_\_ Concentration: \_\_\_\_\_

Complete this section when requesting transfer of graduate credit **earned at ETSU** prior to admission to the graduate program.

Course ID Number	Course Title	Grade ("B" minimum)	Semester Completed	Semester Credit Hours

Complete this section when requesting transfer of graduate credit **earned at another regionally accredited college or university**.

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

College or University	Course ID Number	Course Title	Semester Completed	Semester Hours	Grade
Comparable ETSU					

**Signatures**

Student: \_\_\_\_\_ Date \_\_\_\_\_

Advisory Committee Chair or Graduate Coordinator: \_\_\_\_\_ Date \_\_\_\_\_

Dean, Graduate School: \_\_\_\_\_ Date \_\_\_\_\_