**Faculty Senate Retreat Agenda**

**Sherrod Library - room 309 w/311**

**Aug. 20, 2019**

**8:00 am -8:30 a.m. – Breakfast, check-in**

**8:30 a.m. – Last meeting of 2018-2019**

* Call to order
* Approval of Minutes from April
* Update of actions over the summer
* Action item(s):
  + Committee on Committees – Dr. Epps
* Treasurer’s Report/Courtesy Fund
* Board of Trustee report – Dr. Foley
* Recognition of outgoing senators and senators who have completed their terms
* Any old business
* Adjourn

**8:45 am. – First meeting of 2019-2020**

* Call to order
* Introductions
  + Officers
  + Senators

**9:15 am**

* Senate 101 – Officers
  + Charge of the Senate/Shared governance (what is and is not our business)-Flora
  + Constitution/Bylaws-Epps
    - Structure (exec committee, standing committees, and the role of *ad hoc* committees)
  + Where to find information (i.e. the web site) - Hendrix
  + General format of a scheduled meeting
    - Agenda-Flora
    - Minutes-Sellers
    - Attendance-Sellers
  + Basics of Robert’s Rules -Brown
  + How to get stuff on the agenda/make a motion-Flora

**10:00 am - 10:45 am Presentation and Questions: Chief Collins, Chief of Police**

**11:00 am - 12:00 pm Presentation and Questions: Dr. Bishop, Interim Provost**

**12:00 pm – 1:00 pm Lunch! With Special Guests**

**1::00 pm – 1:30 pm**

* Action Items

Elections/Standing Committees

* + Committee on Committees
    - (Past President will chair, need 4 others)
  + Faculty Senate Elections and Governance Committee
    - (Dr. Flora, Dr. McGarry, one from each other college)
  + Faculty Concerns and Grievances
    - (Chair)
  + Handbook Committee
    - (Dr. Epps, Chair; 4 other members)
  + Parliamentarian (Appointed by Executive Committee, Confirmed by Senate)
  + Executive Committee At-large members – Dr. Epps to run

**1:30 pm – 2:30 pm - Brainstorming / Planning – Break Out Session**

**2:30 pm – 3:00 pm - Other business**

Reminders:

* + Faculty Convocation, Friday, Aug. 23 – Convocation Breakfast 8:30 a.m. Convocation at 9:00 a.m. Millennium Center Grand Ballroom
    - Executive Committee – report by 8:30 a.m.
  + Student Convocation, Friday, Aug. 23 at 11:00 a.m. in the Dome
  + Classes start Monday, Aug. 26 / Executive Committee Meets at 2:45 Campus Center Bldg. room 220C to room 235
  + Next Faculty Senate meeting – Monday, Sept. 9 at 2:45 p.m. Building 60 VA campus lower level lecture hall

**Adjourn**