Navigate360: Upload a Profile Picture

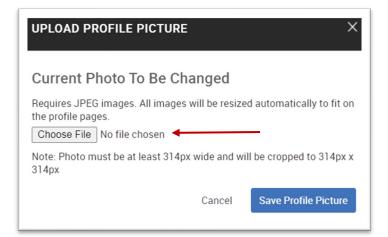
Navigate allows users to upload a picture to add more personalization to their profile

1. Upload a profile picture

- Click the Home 🏠 icon from the left navigation
- Click Upload Profile Picture from the Actions box in the upper right of the screen

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		EAST TENNESSEE STATE
Students Appointments My Availability	Appointment Queues Appointment Requests	Actions
Assigned Students		I want to
List Type: Assigned Students • Terr	n: Spring 2024 (Default T * Relationship Type: All Relationship Types *	Issue a Notification or Referral
Actions *		Create a New Student
		Upload Profile Picture

- Click Choose File
- Select the jpeg file of your official university headshot from your hard drive, S: drive, or Q: drive, and click *Open*
- o Click Save Profile Picture



2. View your uploaded profile picture on your Staff Home screen

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Students Appointments My Availability Appointment Queues Appointment Requests	Profile Picture
ssigned Students It Type: Assigned Students Term: Spring 2024 (Default T_ Relationship Type: All Relationship Types Actions Actions Actions No matching records found	
Previous Next 0 total results	