

Navigate360: Viewing a Student Profile

Student profiles show key details about a student and give staff and faculty quick insight into a student's performance and potential needs

1. Open the student profile page

- Open a student profile by typing the student's name, email handle, or E Number into the top *Quick Search* bar. Select the appropriate student by clicking their name from the list which drops down from the *Quick Search* bar.

2. Review student profile information

- The student's current major will be displayed below their name in the *Overview* tab. Below the major is a *Major History* drop-down. Click *Major History* to view the student previous or upcoming major.
 - NOTE: ETSU updates major changes for the upcoming semester, not the current semester.
- The E Number, student classification, and most recent term of enrollment is viewable on the student profile beneath the student's name in the *Overview* tab.
- To the right, there are three boxes with actions and information: *Staff Alerts*, *Student Info*, and *Your Success Team*.
 - The *Options* box allows you to message the student, add a note on the student, add a reminder to the student, report on an appointment, and schedule an appointment with the student.
 - The *Student Info* box provides directory information: E Number, age, date of birth, address, email, home and cell phone numbers.
 - The *Your Success Team* box lists the student's major advisor, other advisors (veteran, athletic, honors) and the student's instructors and course codes for the current term.

Overview

History (HIST)
Bachelor of Science
Arts & Sciences

Major History ^
History (HIST)
Bachelor of Science
Enrolled Fall 2017

History (HIST)
Bachelor of Arts
Enrolled Fall 2016

Psychology (PSYC)
Bachelor of Arts
Enrolled Fall 2008

Options

I want to...

- [Message Student](#)
- [Add a Note on this Student](#)
- [Add a To-Do to this Student](#)
- [Report on Appointment](#)
- [Create Request for Appointment](#)
- [Schedule an Appointment](#)
- [Add to Student List](#)
- [Issue a Notification or Referral](#)


Contact Information

Email Address:
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Cell Phone:
4237654321

System Capture Emails:
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bucb1@success.mail.etsu.edu
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Your Success Team


Buckaroo, Buckany
Coach

