
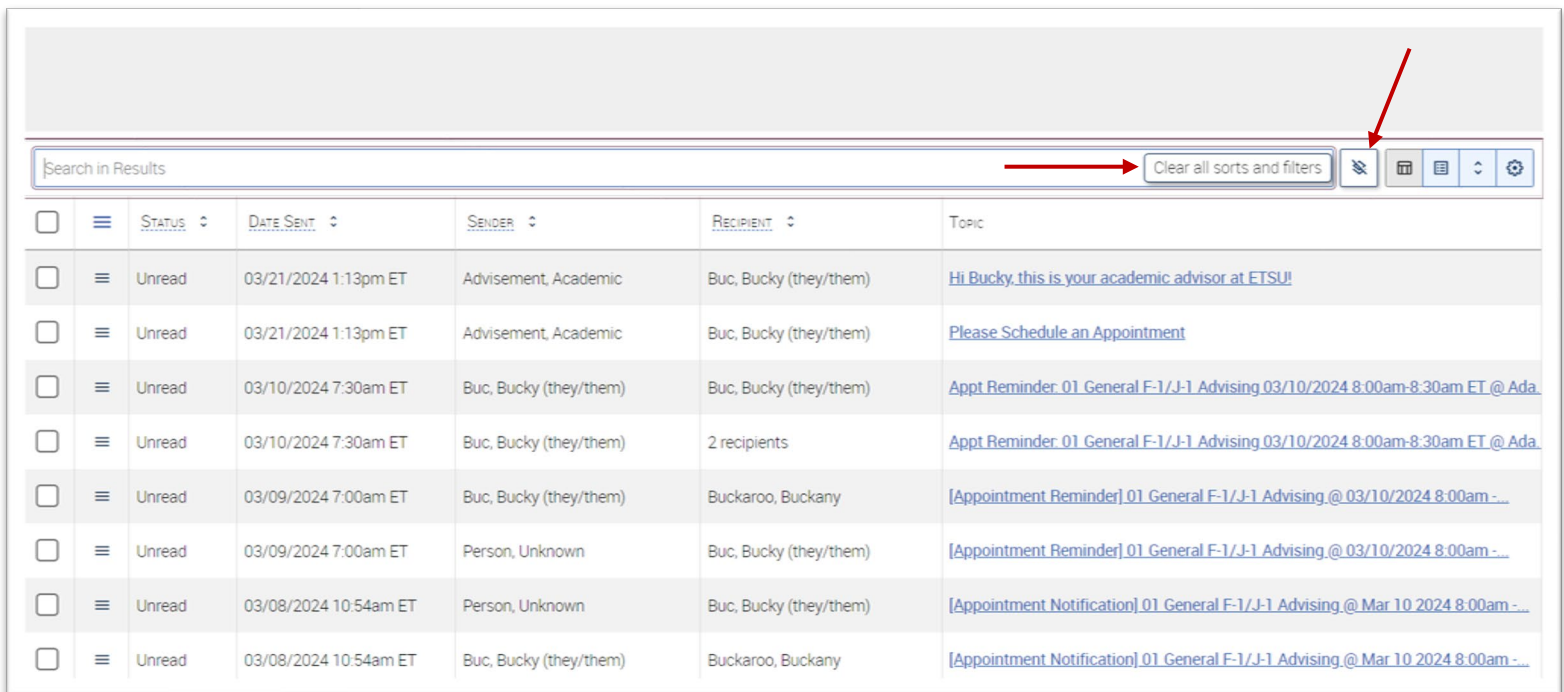
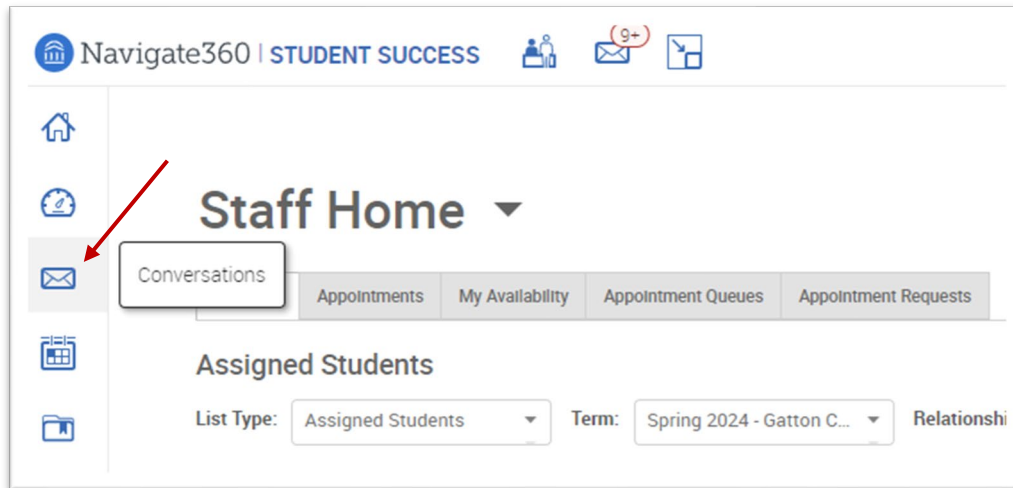


# Navigate360: Viewing 'Conversations' from Staff Home

Staff users are able to read and review the messages sent to a student via the Navigate platform, including appointment confirmation and reminder emails, and text messages and nudges generated by campaigns

## 1. Open the Staff Home

- From the *Staff Home* click the *Conversations* icon
- Click the *Clear All Sorts and Filters* icon 
- **ALL** messages will display, including sent and received
- Click the message to be viewed



<input type="checkbox"/>		STATUS	DATE SENT	SENDER	RECIPIENT	TOPIC
<input type="checkbox"/>		Unread	03/21/2024 1:13pm ET	Advisement, Academic	Buc, Bucky (they/them)	<a href="#">Hi Bucky, this is your academic advisor at ETSU!</a>
<input type="checkbox"/>		Unread	03/21/2024 1:13pm ET	Advisement, Academic	Buc, Bucky (they/them)	<a href="#">Please Schedule an Appointment</a>
<input type="checkbox"/>		Unread	03/10/2024 7:30am ET	Buc, Bucky (they/them)	Buc, Bucky (they/them)	<a href="#">Appt Reminder: 01 General F-1/J-1 Advising 03/10/2024 8:00am-8:30am ET @ Ada</a>
<input type="checkbox"/>		Unread	03/10/2024 7:30am ET	Buc, Bucky (they/them)	2 recipients	<a href="#">Appt Reminder: 01 General F-1/J-1 Advising 03/10/2024 8:00am-8:30am ET @ Ada</a>
<input type="checkbox"/>		Unread	03/09/2024 7:00am ET	Buc, Bucky (they/them)	Buckaroo, Buckany	<a href="#">[Appointment Reminder] 01 General F-1/J-1 Advising @ 03/10/2024 8:00am -...</a>
<input type="checkbox"/>		Unread	03/09/2024 7:00am ET	Person, Unknown	Buc, Bucky (they/them)	<a href="#">[Appointment Reminder] 01 General F-1/J-1 Advising @ 03/10/2024 8:00am -...</a>
<input type="checkbox"/>		Unread	03/08/2024 10:54am ET	Person, Unknown	Buc, Bucky (they/them)	<a href="#">[Appointment Notification] 01 General F-1/J-1 Advising @ Mar 10 2024 8:00am -...</a>
<input type="checkbox"/>		Unread	03/08/2024 10:54am ET	Buc, Bucky (they/them)	Buckaroo, Buckany	<a href="#">[Appointment Notification] 01 General F-1/J-1 Advising @ Mar 10 2024 8:00am -...</a>