Observation and Evaluation Schedule				
Residency II				
**Required initial visit for Residency Candidate, University Supervisor and Mentor Teacher prior to 1ˢᵗ Observation Visit. ** (For off-schedule students completing Residency II only.) (In-person or Zoom)				
		Residency Candidate	**Supervisor**	**Mentor Teacher**
Complete and upload in Watermark SLL by **January 31**	**Observation and Evaluation # 1**	1.) Submit ETSU approved lesson plan for the mentor and university supervisor to review (minimum 2 days prior to lesson). 2.) Teach the lesson for the University Supervisor 3.) Attach the completed and signed **Candidate and Mentor Reflective Discussion Summary** twice in January to Student Learning & Licensure in Watermark. 4.) Attach the completed and signed **Residency Candidate Performance Checklist** for January in Student Learning & Licensure in Watermark.	1.) Observe candidate teaching the lesson and provide feedback using the **Informal Teaching Evaluation.** 2.) The supervisor will attach the completed and signed **Informal Teaching Evaluation t**o Student Learning & Licensure in Watermark. 3.) Check in with mentor teacher about residency candidate's performance.	1.) Review lesson plan for content accuracy before candidate teaches the lesson. Provide feedback if needed. 2.) Complete and sign the **Candidate and Mentor Reflective Discussion Summary** with the candidate twice in January. 3.) Complete and sign **Residency Candidate Performance Checklist** with candidate for January.
Complete and upload in Watermark SLL by **February 28**	**Observation and Evaluation # 2**	1.) Submit ETSU lesson plan for mentor teacher **AND** university supervisor to review (minimum 2 days prior to lesson) 2.) Attach ETSU lesson plan in Student Learning & Licensure in Watermark. 3.) Teach the lesson for the university supervisor. 4.) Attach the completed and signed **Candidate and Mentor Reflective Discussion Summary** twice in February to Student Learning & Licensure in Watermark. 5.) Attach the completed and signed **Residency Candidate Performance Checklist** for February in Student Learning & Licensure in Watermark.	1.) Score the candidates' ETSU lesson plan by completing the **CAEP Lesson Plan Rubric** found in Student Learning & Licensure in Watermark 2.) Observe the lesson and provide feedback using the **TEAM Rubric cover sheet.** 3.) Transfer scores to the **TEAM Rubric** found in Student Learning & Licensure in Watermark and attach cover sheet with notes. 4.) Check in with mentor teacher about residency candidate's performance.	1.) Review lesson plan for content accuracy before candidate teaches the lesson. Provide feedback if needed. 2.) Complete and sign the **Candidate and Mentor Reflective Discussion Summary** with the candidate twice in February. 3.) Complete and sign **Residency Candidate Performance Checklist** with candidate for February.
University Supervisors and Mentor Teachers will not complete any observations, summaries, or checklists during March due to candidates switching to their second placement and spring break. **Candidates will switch to their second placement on March 3, 2025 (unless other arrangements are given)**				
Complete and upload in Watermark SLL by **April 30**	**Observation and Evaluation # 3**	1.) Submit ETSU lesson plan for mentor teacher **AND** university supervisor to review (minimum 2 days prior to lesson) 2.) Teach the lesson during supervisor visit. 3.) Attach the completed and signed **Candidate and Mentor Reflective Discussion Summary** twice in April to Student Learning & Licensure in Watermark. 3.) Attach the completed and signed **Residency Candidate Performance**	1.) Observe candidate teaching the lesson and provide feedback using the **Informal Teaching Evaluation.** 2.) The supervisor will attach the completed and signed **Informal Teaching Evaluation t**o Student Learning & Licensure in Watermark. 3.) Check in with mentor teacher about residency candidate's performance.	1.) Review lesson plan for content accuracy before candidate teaches the lesson. Provide feedback if needed. 2.) Complete and sign the **Candidate and Mentor Reflective Discussion Summary** with the candidate twice in April. 3.) Complete and sign **Residency Candidate**

		Checklist for April in Student Learning & Licensure in Watermark.		**Performance Checklist** with candidate for April.
Completed by **Last Day of Classes May**	**Final Assessment**	1.) Meet with Supervisor (in-person or zoom) 2.) Complete **EDA Self-assessment** in Student Learning & Licensure by Watermark.	1.) Meet with residency candidate (in-person, or zoom) 2.) **Complete Educator Disposition Assessment (EDA)** in Student Learning & Licensure by Watermark.	
	Survey	1.) Complete End of Program Survey via email	1.) Complete Supervisor Survey of Mentor Teachers via email	1.) Complete Mentor Teacher Survey via email