**East Tennessee State University - Leadership Minor Checklist of Requirements**

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| **Content Area** | **Course Name and Number**  **(May not have more than 3 courses at 2000 level or below)** | **Completion** |
| Personal Development  3 credit hours | LEAD 2110 Introduction to Leadership Effectiveness *(Fall)* | \_\_\_\_\_\_\_ date |
| Organizational  Development  3 credit hours | LEAD 3320 Leading Nonprofits*(Spring)*  HDAL 4007/5007 Applications of Group Process  MGMT 3000 Organizational Management  PSYC 3340 Industrial/Organizational Psychology  SPCH 3380 Communicating in Groups *(Spring)*  SPCH 4357 Organizational Communication *(Fall)* | \_\_\_\_\_\_\_ date |
| Presentation and  Persuasion  3 credit hours | SPCH 2300 Public Speaking  SPCH 2320 Argumentation and Debate  SPCH 3346 Speaking for Social Change *(Fall)*  SPCH 4346 Business and Professional Communications | \_\_\_\_\_\_\_ date |
| Ethics  3 credit hours | PHIL 2020 Introduction to Ethics  MGMT 3320 Social Responsibility  SPCH 4366 Communication Ethics | \_\_\_\_\_\_\_ date |
| Social Justice  3 credit hours | SRVL 1020 Introduction to Service-Learning  SRVL 2000 Advanced Service-Learning *(Spring)*  HIST 3900 African American History to 1877  HIST 3901 African American History since 1877  WMST 2010 Introduction to Women’s Studies | \_\_\_\_\_\_\_ date |
| Diversity  3 credit hours | ENGL 3400 African American Literature  HDAL 2340 Understanding Cultural Diversity  SOWK 1030 Cultural Diversity  SPCH 4200 Gender and Communication *(Fall)*  SPCH 4356 Intercultural Communications *(Spring)*  WMST 2020 Women in Global Perspective | \_\_\_\_\_\_\_ date |
| Application of  Leadership Theory  3 credit hours | LEAD 4467/5467 Leadership Theory and Practice *(Fall)* | \_\_\_\_\_\_\_ date |
| Leadership Portfolio  Six items in *italics*  must be delivered as paper copies or on CD  to Leadership Advisor no later than  3 weeks before  intended graduation  date. | * 20 hour service project that incorporates a leadership component => *Reflection Paper.* * Complete the Strengths Finder Assessment ($15) and process results with Leadership Advisor => *Assessment Results.* * Service as a campus or community leader for 1 year in a structured organization => *Reflection Paper.* * 3 Reference Letters which include comments about your demonstrated leadership ability => *3 letters* sent to Leadership Advisor. * Selection of and 3 visits to Leadership Mentor => *Reflection Paper*. * Completion of Leadership Development Summary Plan => *Leadership Plan Document.* | \_\_\_\_\_\_\_ date  \_\_\_\_\_\_\_ date  \_\_\_\_\_\_\_ date  \_\_\_\_\_\_\_ date  \_\_\_\_\_\_\_ date  \_\_\_\_\_\_\_ date |

**Please contact Dr. Deborah Harley-McClaskey as soon as possible for assistance in declaring the minor, course selection and portfolio completion.** [**harley@etsu.edu**](mailto:harley@etsu.edu) **#LEARN2LEAD**