

**The Medical Student Education Committee (MSEC) of the Quillen College of Medicine met for an Annual Meeting on Tuesday, June 21, 2022.**

**Attendance**

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| **FACULTY MEMBERS** | **EX OFFICIO NON-VOTING MEMBERS** |
| **Ivy Click, EdD, Chair** | **Beth Anne Fox, MD, MPH, Vice Dean (Zoom)** |
| **Caroline Abercrombie, MD** | **Ken Olive, MD, Assoc Dean for Accreditation Compliance** |
| **Martha Bird, MD** |  |
| **Thomas Ecay, PhD** | **SUBCOMMITTEE CHAIRS** |
| **Jennifer Hall, PhD** | **Robert Acuff, PhD** |
| **Russell Hayman, PhD** |  |
| **Jon Jones, MD** | **ACADEMIC AFFAIRS STAFF** |
| **Paul Monaco, PhD** | **Kortni Dolinger, MS, Staff** |
| **Antonio Rusinol, PhD** | **Mariela McCandless, MPH, Staff** |
|  | **Aneida Skeens, MS, Staff** |
| **STUDENT MEMBERS** |  |
| **Helen Mistler, M1 (Zoom)** | **GUESTS** |
|  | **Patti Amadio, MD, CHSE** |
| **EX OFFICIO VOTING MEMBERS** | **Regenia Campbell, PhD** |
| **Deidre Pierce, MD** | **Lindsey Henson, MD (Zoom)** |
| **Robert Schoborg, PhD** | **Kelly Karpa, PhD** |
| **Amanda Stoltz, MD** | **Ryan Landis, MD** |
| **Rachel Walden, MLIS** | **Robert T. Means, Jr, MD** |
|  | **Diego Rodriguez-Gil, PhD** |
|  | **Tom Kincer, MD** |
|  | **Doug Taylor, Associate Dean for Student Affairs** |
|  | **Skylar Moore, MPH, HCMC** |

**Meeting Minutes**

1. **Report: MSEC Annual Summary**

Dr. Click opened the meeting at 3:30 p.m. and presented a summary report of MSEC activities-actions for the 2021-22 academic year. Dr. Click gave updates on some of the pending items and noted that some items will be brought back to MSEC for further discussion.

*Please see the MSEC Activity Report for additional data.*

**No action needed.**

*The MSEC Annual Summary document is shared with MSEC Members via Microsoft Teams document storage.*

1. **Presentation: Family Educational Rights and Privacy Act (FERPA) Update**

Doug Taylor gave a PowerPoint presentation on FERPA. Mr. Taylor discussed:

* What FERPA is
* What are educational records
* What are not educational records
* When ETSU can disclose educational records
* Legitimate educational interest
* Directory information
* What happens if the student opts out
* FERPA and virtual learning
* What your responsibility is

*Please see the FERPA PowerPoint slides for additional data.*

**No action needed.**

*The presented FERPA PowerPoint slides are shared with MSEC Members via Microsoft Teams document storage.*

1. **Report: Curriculum Integration Subcommittee**

*Please see the CIS Curricular Threads Recommendations report for additional data.*

Dr. Abercrombie presented a report from the Curriculum Integration Subcommittee regarding recommended threads for the TRAILS curriculum.

Following Dr. Abercrombie’s presentation, Dr. Click noted that the goal today was to get feedback, thoughts, or approaches regarding the recommended threads. Dr. Click stated that faculty would be divided into small groups to discuss the following questions related to the recommended threads:

1. Consider how the proposed threads align with our mission and values as a college. Are there threads that align better? Threads that do not align with our mission and values?
2. Are there topics missing from this list that support that should be included as curricular threads? (either that support our mission/values or should be followed so it’s not forgotten)
3. Is there redundancy in this list? Can any topics be combined? If so, which ones?

The groups were brought back together and based on their discussions, they were asked to select the threads that they felt were important and should be included in the TRAILS curriculum. Below is a table reflecting the aggregated results.

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| --- | --- |
| **Thread** | **Count** |
| Societal problems | 19  (12 – societal problems, 2 nutrition, 1 health literacy/poverty, 2 substance abuse, 1 family/IPV, 1 Health disparities/discrimination/cultural competence |
| Ethics, Professionalism, & Professional Identity | 16 |
| Health Equity & Advocacy | 15 |
| Medical Decision-Making & Diagnostic Testing | 12 |
| Communication, Compassion, & Collaborative Care (written, electronic, HIT, & verbal communication) | 10 |
| Healthcare Quality & Patient Safety | 9 |
| Scientific Inquiry | 9 |
| Sex & Gender in Medicine | 9 |
| Clinical Epidemiology (to include biostats) | 6 |
| Pain Management | 3 |
| Delivery of Optimized care | 3 |
| Health Care Systems and the Business of Medicine | 3 |

**No action needed.**

*The presented CIS Curricular Threads Recommendations report is shared with MSEC Members via Microsoft Teams document storage.*

The MSEC meeting adjourned at 5:15 p.m.

# MSEC Meeting Documents

MSEC Members have access to the meeting documents identified above through the shared Microsoft Teams document storage option made available with their ETSU Email account and login.

# If you are unable to access Microsoft Teams MSEC Team please contact: Aneida Skeens at: [skeensal@etsu.edu](mailto:skeensal@etsu.edu). Telephone contact is: 423-439-6233.

**MSEC Meeting Dates 2022-2023: (Zoom meetings unless noted)**

July 19, 2022 – 3:30 – 6:00 pm

August 16 – 3:30-6:00 pm

September 20 – 3:30-6:00 pm

October 18 – Retreat – 11:30 am-5:00 pm (In person)

November 8 – 3:30-6:00 pm\*

December 13 – 3:30-6:00 pm\*

January 17, 2022 Retreat – 11:30 am-5:00 pm (In person)

February 21 – 3:30-6:00 pm

March 21 – 3:30-6:00 pm

April 18 – 3:30-6:00 pm

May 16 – 3:30-6:00 pm

June 20 - Retreat -11:30 am-3:00 pm (In person)

June 20 - Annual Meeting - 3:30-5:00 pm (In person)