



# ORAL LANGUAGE PROFICIENCY PROTOCOL

Any student whose BEST PLUS score does not meet the appropriate level for his or her task must immediately be reassigned to the level of contact appropriate for the score.

When a student's assignment changes to a level of contact that is higher than the rating will allow, departments must notify the School of Graduate Studies. These students will be required to repeat the exam and earn the score appropriate to the new task(s). It is the responsibility of the Graduate School to inform the student's department that the student must earn the appropriate BEST PLUS score before the assistantship or tuition scholarship can be approved.

A student who wishes to improve the BEST PLUS score or whose assignment shifts to a higher level of contact than the rating allows must be certified by an ESL instructor or the director of the Center for Academic Achievement (CFAA) in order to repeat the exam. Certification can be achieved in one of the following ways:

**Enrollment and attendance in an ESL laboratory course (ENGL 1007 and/or 1009).** Students may audit the course; however, attendance and full participation are mandatory. The ESL instructor will certify --to the School of Graduate Studies --that the requirement has been met and that the student is eligible to retake the BEST PLUS oral proficiency test.

**Participation in the weekly "English Table" at the Center for Academic Achievement, accompanied by a combination of individual CFAA tutorial sessions and individual work in the language laboratory equal to a minimum of 40 hours of study.** Language Laboratory staff will report individual work to the CFAA staff, who will document all work and certify --to the School of Graduate Studies --that the requirement has been met and that the student is eligible to retake the BEST PLUS oral proficiency test.

**Successful completion of the International Teaching Assistant course (ENGL 5019 Supervised Experience Teaching).**

If approved by the test administrators, students will also be given the option of retaking the BEST PLUS oral proficiency exam (given amount of time) after the original testing session was completed. Failure to improve their BEST PLUS score will result in the choosing of an aforementioned option.