



OPT Application Checklist for e-Filing

This is a checklist of the evidence/documents an F-1 Student applying for OPT is required to **UPLOAD** to via the USCIS I-765 [e-File system](#).

Please note that the e-Filing system guides you through what you must submit and in what order:

I-765, Application for Employment Authorization

Getting Started ▼

About You ▼

Evidence ▲

2 x 2 photo of you

Form I-94

Employment Authorization Document

Previously authorized CPT or OPT

Form I-20

Additional Information ▼

Review and Submit ▲

Review your application

- Recent 2 x 2 [passport style photo](#) ;
- Your most current [I-94 record](#) (you must be physically in the U.S.);
- OPT I-20 (pages 1 & 2)** with your **ORIGINAL** signature on page 1;
- A clear image of your **passport biographical page(s)** uploaded under section "*Employment Authorization Document or Government ID*"
- A clear picture of any previous EADs (if applicable);
- A clear picture or scan of I-20(s) with any previously authorized CPT or OPT at any degree level;
- [USCIS I-765 Filing Fee](#) paid via credit card or direct bank withdrawal at "*Review and Submit*" section of e-File system. **DO NOT PAY BEFORE APPLICATION IS FULLY COMPLETED AND REVIEWED.** Payment officially submits application to USCIS.

NOTE: All application materials must fit USCIS's specified file requirements to ensure successful uploads within the e-File system. Please be sure that all pictures or scans show the required information clearly. You **must** be physically present in the U.S. to file your OPT application.

International Enrollment & Services (IES) provides general guidance on the OPT/STEM OPT application process. While we make every attempt to ensure we provide students with the most up-to-date information available, USCIS may change its interpretation of these policies, procedures, regulations, and eligibility requirements at any time. IES **is not** responsible for any errors or omissions or for the results obtained from USCIS.