21-day Antiracism in the Curriculum Challenge begins today

ETSU's Center for Teaching Excellence invites faculty to take part in a 21-Day Antiracism in the Curriculum Challenge from July 20-Aug. 17. In this faculty-specific challenge, participants will spend time each day examining their course design and pedagogical practices with an antiracist lens and considering ways to make their courses more inclusive.

Each week focuses on a particular theme:

- Week One - "Learning about yourself and the culture of higher education in the United States"
- Week Two - "Examining your content"
- Week Three - "Examining course policies and building a culture of

belonging"
- Week Four - "Professional growth and change: Thinking about your colleagues"

At noon on Aug. 17 – the 21st day of the challenge – participants will be invited to a one-hour Zoom meeting to share their experiences with their colleagues. **Click here** for more information and registration.

UPDATE: New information related to security changes for Zoom meetings

Zoom had previously announced that all meetings would require a Passcode or Waiting Room enabled beginning July 19. Zoom has extended this date to September but ETSU will implement this change on Aug. 15 to avoid as much disruption as possible. Users will need to ensure that all meetings have a Passcode (formerly password); otherwise a waiting room will be automatically activated. All users are asked to review their meetings and Personal Meeting Rooms to ensure that either a Passcode or Waiting Room is enabled ahead of the Aug. 15 ETSU update.

For additional information or to familiarize yourself with the process of creating Passcodes and Waiting Rooms, please reference the **Zoom FAQ**. If you have questions or need assistance, please contact Academic Technology Services at **zoomhelp@etsu.edu** or **423-439-8611**, or the **ITS Help Desk**.

Research Computing Services offering Summer Webinar Series

ITS's Research Computing Services is offering free summer webinars that are open to any faculty, staff, or student. The webinars cover a variety of topics that will be valuable for any researcher. Please visit the Researching Computing Services **website** for details and to sign up for upcoming sessions. Contact Research Computing Consultant Janet Keener at **423-439-4142** or **janet@etsu.edu** for details and assistance with any questions.

Important announcements regarding fall fee

payment schedule

As the start of the fall 2020 semester is just over a month away, a series of changes regarding fee payments are being implemented. These adjustments in policy were driven from student feedback. Please note these guidelines regarding fee payment:

1. The Fall 2020 fee payment deadline is Monday, August 17, at 6 a.m.

This new deadline is earlier than it has been in the past and allows students and families access to ETSU offices and staff members for timely assistance for any issues that might cause a student to be disenrolled from classes due to non-fee payment.

2. Students can enroll in a **5-installment** payment plan.

Again, your feedback helped guide the creation of this new option. Please note that in order to take advantage of this payment plan, you must sign-up and make your first installment payment by July 31, 2020. The remaining four payments would be due:

- August 31
- September 30
- October 31
- November 30

3. Students may enroll in a 4-installment payment plan

By the Fee Payment Due date of Monday, August 17 at 6 a.m., all students must **pay or enroll in a payment plan.** The payment date for the 4-installment payment plan are:

- On before August 17 by 6 a.m.
- September 30
- October 31
- November 30

4. Students not desiring to enroll in a payment plan may choose to pay their account in full.

Click here to learn more about payment plans, how to enroll and how to pay. The Bursar's Office is available to answer questions about payment plans: **bursar@etsu.edu** or **423-439-4212.**

Panopto coming soon to replace Tegrity Lecture Capture

ETSU now offers Panopto to all faculty and staff. Panopto is an industry leader in video management and recording software. Integrated with D2L, this platform will be replacing Tegrity for lecture capturing opportunities, as well as providing additional services for teaching and learning. In

particular, Panopto features automatic closed captioning for videos to ensure accessibility standards are met. With this software:

- Faculty and staff can record lectures in the classrooms or from their computer(s);
- Create interactive videos;
- Upload existing videos into courses seamlessly; and
- Because the videos are accessible, students can easily search for any word that is spoken, captioned, or seen on the screen in a video.

Information Technology Services hosted a live training via Zoom on July 6. A recording of this training is available by clicking **here**. For more resources, guides, tutorials, and more, please reference the **Information Technology Services Help Desk website** for Panopto.

ATS help sessions for remote teaching

ETSU faculty and students transitioned to remote teaching quickly for the spring semester. In preparing for possible uncertainties in upcoming semesters, many faculty have asked, "How can we do it better?" Academic Technology Services (ATS) has scheduled several open consultation sessions this summer to help faculty prepare courses and materials to meet these challenges. Whether faculty plan to transition completely online or simply wish to prepare lectures, assignments, or engagement opportunities so they can be implemented with little notice, ATS can provide guidance on the technology available and the best way to use it.

These sessions are designed to be reciprocal. Faculty can share specific issues from the spring semester, bring questions and concerns, or listen and learn from others. Sessions will be delivered synchronously through Zoom. Faculty or staff are invited to join the session from their home, office, or anywhere with an internet connection and interact with the presenter and other participants. Register **here**. Please contact ATS at **ats@etsu.edu** or **423-439-8611** for more information.

Learn more about ETSU's Curriculum Innovation Center

Are you planning to develop or revise curriculum for a new or existing program? Learn more about the resources available through ETSU's Curriculum Innovation Center (CIC). Members of the CIC team are available to provide expertise to strengthen curriculum collaboration and support a variety of delivery modalities as well as help to bring together resources and faculty across programs for interdisciplinary curricular development. Learn

more about the center and all that is available to ETSU faculty at the center's **website.**

Course information for Fall 2020

In light of the current COVID-19 climate, we recognize that our new and returning students have questions regarding their schedule for fall 2020 and any potential changes to course formats that may be made prior to the start of the semester. These may include transitioning the class to an online format or providing remote learning options for courses taught in person. Given the hundreds of courses that are offered during the fall semester, this is a highly complex process; however, it is our goal to have this finalized by the end of July.

By August 1, any changes to class formats for fall 2020 will have been finalized and updated in **GoldLink** under "Concise Student Schedule." You will have the opportunity to log into GoldLink, review your current class schedule, and work with your advisor to make any adjustments that you feel are necessary. Students will be notified when all course format changes are complete. All course sections will be structured in one of three formats.

Course formats for fall 2020

- **On-ground required:** At least some of the course competencies cannot be taught without some on-ground experience. The student must be able to be on campus, or at another designated location, for at least part of the semester.
- **On-ground with remote options:** At least some of the course competencies are offered in an on-ground format. While the student is encouraged to take advantage of the on-ground learning opportunities, they are not essential to completing the course competencies
- **Online only:** All course competencies are offered in an online format. The student does not need to come to campus for any of the course

    - **Asynchronous online courses:** Students complete the course online, working on their own schedule within course deadlines. The day and time will NOT appear on the schedule for asynchronous online course
    - **Synchronous online courses:** Students meet online as a class at the specific day and time noted on the class schedule.

Course format information and other updates for fall 2020 are available on the **Bucs Are Back website.**

Summer tutoring available online through

CFAA

The Center for Academic Achievement has tutors available to conduct free, live, online tutoring sessions in multiple subject areas during summer 2020. Please let your students know that tutoring is an option. Our "**Online Help**" page explains how to sign up for and participate in tutoring, and it includes helpful resources and strategies for students about how to manage online coursework. Our "**For Faculty**" web page includes a flyer for online tutoring, a syllabus blurb, and answers to common faculty questions. For additional information, please contact Deidre Johnson at **johnsondr4@etsu.edu**.

Office of Equity and Inclusion July newsletter and virtual conference info

The Office of Equity and Inclusion encourages you to read the latest edition of the Office of Equity and Inclusion Newsletter. Click **here** to access the July 2020 newsletter. Please visit our **website** to learn about (1) the summer and fall "Lunch and Learn" Sessions; (2) an opportunity to partner with the Office of Equity and Inclusion as a **Diversity Champion**; and (3) the 2nd Annual Equity and Inclusion Virtual Conference.

"By All, For All: Remapping Our Communities, Economies and Lives Through Equity and Inclusion" is the theme of this second annual conference sponsored by ETSU's Office of Equity and Inclusion. The conference, planned for Sept. 22-23, will be held virtually due to COVID-19 guidelines. Registration is open now, with an Early Bird Rate in effect through July 31. For more information and registration, visit the Equity and Inclusion Conference web page at **https://www.etsu.edu/equity/conference.php**.

Upcoming employee training opportunities

Leadership tip of the week: **"Lead Your Remote Team Away from Burnout, Not Toward it."**

Student Employee Supervisor Training: This is a mandatory training of new software for all APS, FWS, and RSWP supervisors. Any faculty or staff

member involved in the advertising and hiring process of student workers and/or APS service students must attend to gain access to the new website. We will review the process from advertising to submitting the new electronic timesheets. We will also review the process from the students' view in order to better assist you with their training. All sessions will be offered via Zoom. **Dates: July 20 and August 10 from 2-3:30 p.m.**

NEW Summer Zoom Emotional Intelligence Workshop Series for Employees (1 session remains)

This is a series that developed out of our "What's Emotion Got To Do With It?" workshop presented by the HR Employee Learning and Development Staff. Attend the one that interests you, or attend all of them. Be sure to register by clicking on the title of each one you wish to attend and you will receive the secure Zoom link the day before the session. Sessions held on Thursdays through July 23.

Social Skills: As a final installment to our emotional intelligence training, we wanted to extend some healthy practices and social skills development into helping you cultivate healthier relationships in your daily life. Join us as we discuss ways to communicate more proficiently. Held via Zoom on **Thursday, July 23, from 1:30-2:30 p.m.**

Please Note: Be sure to check the **Event Calendar** and the **Scheduled Classes** websites for the latest training information. Check out the employee learning opportunities online at **Percipio.** Also check out **LinkedIn Learning.** As always, please contact us at **gloverke@etsu.edu** or **423-439-6133** if we can help in any way with your learning for you and/or your functional unit.

UPCOMING EMPLOYEE TRAININGS & WORKSHOPS

ETSU EVENTS CALENDAR

ETSU NEWS