



The Judicial Educator (JE) – Directions for Students.

THE JUDICIAL EDUCATOR DOES NOT REQUIRE PAYMENT. Please read these instructions carefully – they contain a discount code for your school that you will use in place of paying for The JE.

Please use your school email address to set up your account and make sure you find your school in the drop-down box.

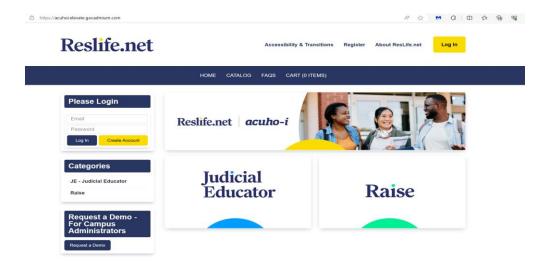
Important: Although The JE is mobile-friendly, it is STRONGLY suggested that you use a desktop to set up your account. Print or save the first page of these directions and keep it until you have completed the module(s) that you are assigned. You will receive a certificate of completion for each individual module of The JE that you successfully complete. It is <u>your responsibility</u> to provide the certificate(s) you receive to the appropriate campus representative. Please check the instructions provided by the person who referred you to The JE and ensure that you know where to send your certificate(s) once you have completed your assigned module(s).

Write your username here:	
Write your password here:	
The name of the referring administrator/professor is:	
The email address of the referring administrator/professor is:	

1. To access The JE, go to: https://learn.reslife.net

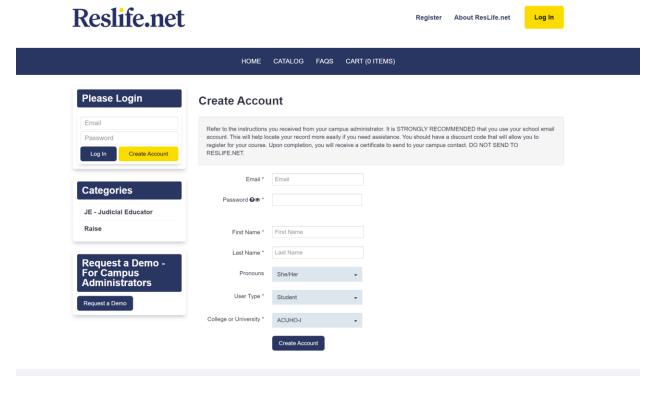
As you set up your account, keep track of your information here:

There are multiple products. Make sure you register for The Judicial Educator. That is the only product for which your discount code will work.



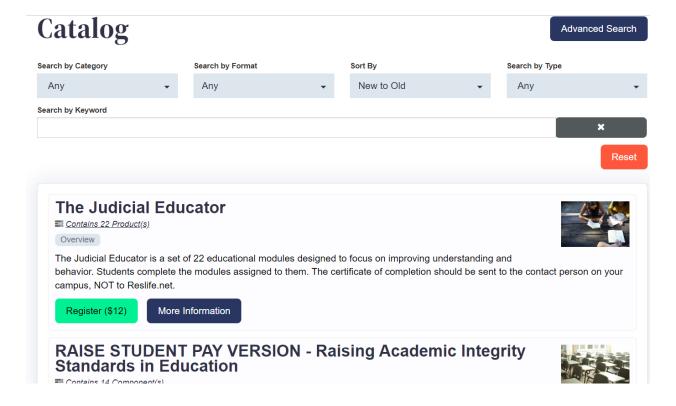
The above link should direct you to this page.

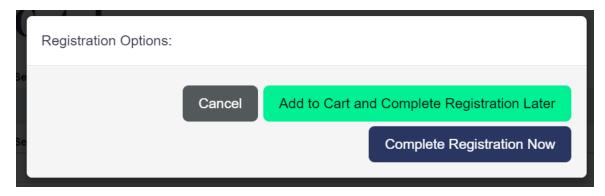
2. Click the yellow button to Create Account. Use your <u>school email</u> when you set up your account and select Student as the User Type. Find your College or University in the drop down box (see below).



Once you complete this form, you will receive a confirmation email reslife@acuho-i.org.

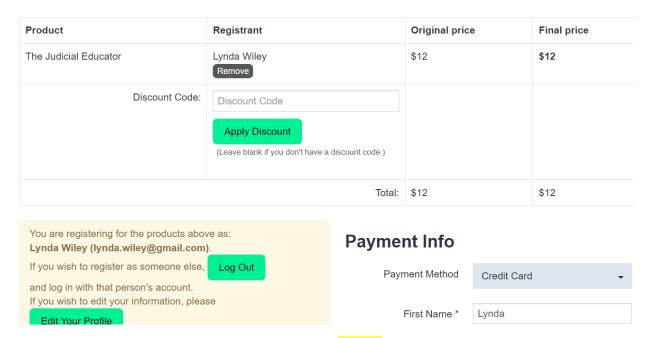
3. Once in your account, select Catalog from the top blue ribbon at the top of the page. You will see multiple products. Select Register under The Judicial Educator listing.



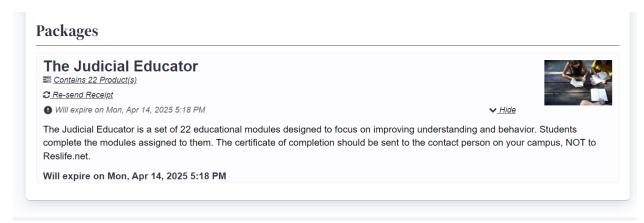


4. Select Complete Registration Now. When you go to the cart, you will have to create an account (if you haven't already) to check out.

Your cart



- 5. Once in your cart, enter the discount code **ETSU** and click Apply Discount. This will bring your balance to \$0. Click Complete Registration.
- 6. Once you register, all courses will be in your Dashboard, which can be accessed by selecting the Dashboard tab from the dark blue ribbon at the top of the page. The Judicial Educator is a package, meaning that it is comprised of individual modules. You can log out and come back in as needed to complete the module(s). The JE will save your place in any module video you have not completed.



7. In your Dashboard, click on The Judicial Educator under packages and you will see the list of modules. Find the one(s) you have been assigned to complete (see the list below) and click Activate. Once you have activated a module, it will appear in your Dashboard under On-

Demand Products. Click into any module you have activated to view the module video and take the quiz. Successful completion of the quiz is required for the module to be complete. You have 3 chances to pass the quiz.

8. Upon successful completion of the module and quiz, a certificate of completion will pop up. SAVE THIS CERTIFICATE and send it to the representative on your campus included in your instructions, which is likely the person who assigned The JE. This certificate will also be available in your account dashboard if you need to access it later.

My Assigned Modules in the Judicial Educator

	Assigned?	Completed?	Emailed my Certificate?
Academic Integrity			
Alcohol 101			
Alcohol 102			
Anger Management			
Being a Good Neighbor			
Bystander Education			
Civility and Respect			
Community Living			
Damage and Vandalism			
Fire Safety			
Healthy Relationships			
Living with a Roommate			
Marijuana			
Navigating and Online World			
Peer Harassment			
Personal Cleanliness			
Personal Decision Making			
Safe Living on Campus			
Smoking			

Understanding and Managing Conflict		
Understanding Myself and Others		